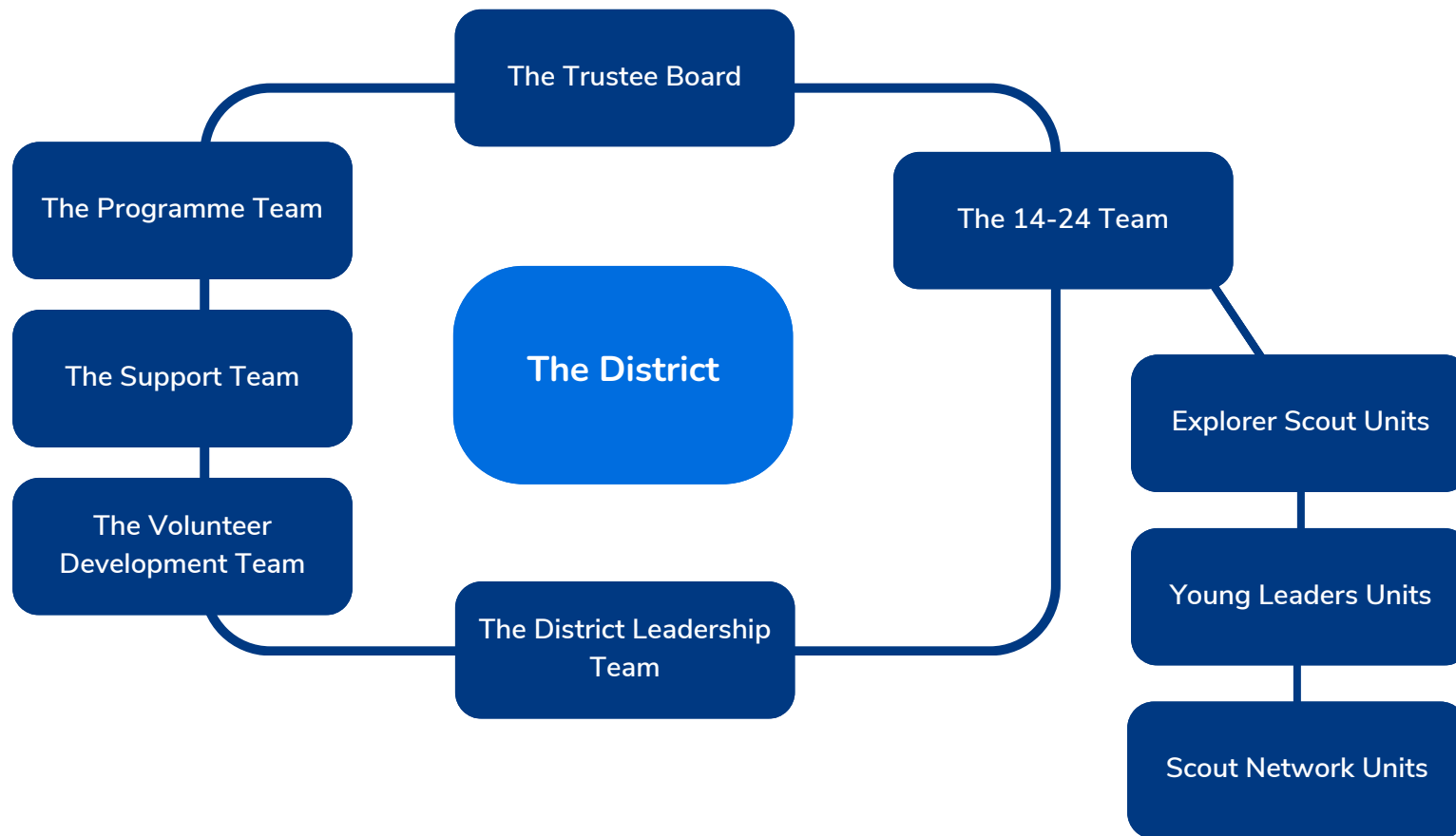


## Districts

The typical District will look like this:



District Team descriptions

## A) The District Leadership Team

Purpose	Who's in the team
<p>The District Leadership Team leads and inspires volunteers to give young people great experiences and skills for life. They make sure the teams in their District are organised, have enough volunteers, and can deliver a great programme.</p>	<p>District Lead Volunteer                      District Youth Lead                      Lead Volunteers of each Scout Group                      14–24 Team Leader                      District Programme Team Leader                      District Volunteering Development Team Leader                      District Support Team Leader                      Other volunteers in the team are called Leadership Team Members                      District Scout Active Support Units could be a sub team of this team</p>
Tasks for the whole team	Tasks for one (or more) Team member(s)
<p><b>Make sure:</b></p> <ul style="list-style-type: none"> <li>• District teams work well on their own (and together).</li> <li>• Teams across the District are inclusive and reflect the demographics of their local area.</li> <li>• Volunteers in the District's teams fulfil their safety and safeguarding responsibilities, including keeping up to date with changes.</li> <li>• Volunteers are aware of <a href="#">Our Volunteering Culture</a>, reflect on it, commit to it, and apply it in their teams.</li> </ul>	<ul style="list-style-type: none"> <li>• Help with recruitment to make sure there are always Trustee Chairs, Team Leaders and Group Lead Volunteers in the District.</li> <li>• Support the District Youth Lead to work with teams across the District and its Groups so they can be shaped by young people.</li> <li>• Make sure safeguarding, safety and data incidents and complaints are managed well. The Lead Volunteer will be responsible for responding to these, or for appointing someone else in the District to do this.</li> </ul>

## B) The District 14-24 Team

Purpose	Who's in the team
<p>The District 14–24 Team helps all volunteers in Explorer (including Young Leaders) and Network Sections. They help section teams plan and deliver great programmes for young people.</p>	<p>District 14–24 Team Leader                      District 14–24 Team Members                      Section Team Leaders of each section for 14–24-year-olds (Explorer Scouts, including Young Leaders, and Scout Network Sections)</p>
Tasks for the whole team	Tasks for one (or more) Team member(s)
<p><b>Support Explorer Units, Young Leaders, and Network by making sure:</b></p> <ul style="list-style-type: none"> <li>• The views and ideas of young people shape decisions in the 14–24 Team and its Sections.</li> <li>• Section Teams help young people feel welcome and included. They make changes (when needed) so activities are accessible for everyone.</li> <li>• The demographics of young people and adults reflect their local area.</li> <li>• To meet the needs of 14–24 year olds in the District through the Explorer or Network programme, and creating opportunities to volunteer as a Young Leader.</li> </ul> <p><b>Develop our volunteers</b></p> <ul style="list-style-type: none"> <li>• Work with volunteers to share skills between Section Teams.</li> </ul>	<p><b>Support the 14–24 Sections</b></p> <ul style="list-style-type: none"> <li>• Make sure the Sections run smoothly.</li> <li>• Work with Group and Section Teams to check there are Young Leaders in all Squirrel, Beaver, Cub, and Scout Section Teams.</li> <li>• Make sure all incidents are reported <a href="#">in the right way</a>.</li> <li>• Look after first aid kits and accident forms for the Sections and their meeting places.</li> <li>• Look after membership system records for volunteers and young people.</li> <li>• Look after enquiries for joining and moving between Sections.</li> </ul>

## C) The District Volunteering Development Team

Purpose	Who's in the team
<p>The District Volunteering Development Team makes sure all volunteers in their District have a positive and enjoyable volunteering experience. They make it easy for people to join and learn new skills.</p>	<p>Volunteering Development Team Leader                      Volunteering Development Team Members                      Team Leaders of any sub-teams of the District Volunteering Development Team                      The District Awards Advisory Subteam could be part of this Team</p>
Tasks for the whole team	Tasks for one (or more) Team member(s)
<p>Make sure all District teams follow and reflect on <a href="#">Our Volunteering Culture</a>.</p>	<p><b>Attract and welcome new volunteers to District and Group teams</b></p> <ul style="list-style-type: none"> <li>• Use Scouts branded resources to attract new volunteers.</li> <li>• Reply quickly and positively to possible new volunteers.</li> <li>• Make sure volunteers are welcomed easily and smoothly.</li> <li>• Hold inductions with Group Lead Volunteers and other Group and District Leadership Team Members.</li> </ul> <p><b>Make sure volunteers are well supported</b></p> <ul style="list-style-type: none"> <li>• Help and encourage Team Leaders (including Group Lead Volunteers) to have regular reviews with volunteers in their teams.</li> <li>• Make sure all District teams (including Group Lead Volunteers) follow our approach to safe volunteer recruitment, appointment, reviews, and processes for leaving Scouts.</li> </ul> <p><b>Help volunteers with learning</b></p> <ul style="list-style-type: none"> <li>• Help volunteers and Young Leaders find and engage in opportunities for learning and development.</li> <li>• Be responsible for the oversight of all volunteer mandatory learning.</li> <li>• Deliver local skills training when required.</li> <li>• With Region support run First Response courses.</li> <li>• Coordinate Scouts learning that needs to be delivered by an <a href="#">accredited trainer or facilitator</a> – including coordinating and supporting the trainers. – removed to Region.</li> <li>• Use the learning delivery materials developed by Scouts (e.g. training sessions, workshops, activities, etc.), and make changes (when necessary) so activities are accessible for everyone. – removed to Region.</li> <li>• Help volunteers connect across the District and beyond to learn, share best practices and overcome shared challenges.</li> <li>• Set up learning opportunities with external organisations (if relevant and helpful).</li> <li>• Make sure volunteers can be recognised for prior learning and experience, and have it credited in their records.</li> <li>• Learn from people in other Volunteering Development Teams.</li> </ul> <p><b>Recognise volunteers</b></p> <ul style="list-style-type: none"> <li>• Recognise and appreciate volunteers for their brilliant work, formally and informally.</li> </ul>

## D) The District Programme Team

Purpose	Who's in the team
<p>The District Programme Team helps every section in the District run a safe, enjoyable and high-quality programme. To help do this, they bring Section Team volunteers together with activity experts.</p>	<p>Programme Team Leader                      Programme Team Members                      Team Leaders of any sub-teams of the District Programme Team</p>
Tasks for the whole team	Tasks for one (or more) Team member(s)
<p>Help Sections across the District work together.</p>	<p><b>Help Section Teams run high-quality programmes</b></p> <ul style="list-style-type: none"> <li>• Help volunteers with any programme changes, such as new badges and activities.</li> <li>• Encourage international trips and activities.</li> <li>• Support volunteers to include nights away in their Section's programme.</li> <li>• Help volunteers gain their Nights Away Permits.</li> <li>• Organise events for the District when Section Teams decide they're needed.</li> <li>• Keep an eye out for any learning that'll help Section Teams deliver a fantastic programme. The Volunteering Development Team can then give volunteers opportunities to develop and learn new skills.</li> </ul> <p><b>Facilitate programme networking opportunities</b></p> <ul style="list-style-type: none"> <li>• Encourage Section Teams to share good practice across the District by creating opportunities to network.</li> </ul> <p><b>Help Section Teams access expert advice and support</b></p> <p>Make sure:</p> <ul style="list-style-type: none"> <li>• There are skilled people to support Sections' programmes (in areas that volunteers may not be experts in themselves).</li> <li>• Sections can access adventurous activities, either through permit holders or external providers.</li> </ul> <p><b>Approve activities and permits (when delegated by the Lead Volunteer)</b></p> <ul style="list-style-type: none"> <li>• Visits Abroad - Lead Volunteer will approve visits abroad based on a recommendation from the Regional Visits Abroad Team member.</li> <li>• Adventurous Activity Permits - Lead Volunteer will approve activity permits based on a recommendation from the Regional person with permission to approve the technical aspects of Activity Permits.</li> <li>• Nights Away Permits.</li> </ul>

## E) The District Support Team

Purpose	Who's in the team
The District Support Team gives tools and resources to help Scouts run smoothly.	Support Team Leader Support Team Members Team Leaders of any sub-teams of the District Support Team
Tasks for the whole team	Tasks for one (or more) Team member(s)
Support Scouts in the District	<p><b>Support Scouts locally by engaging with the community</b></p> <ul style="list-style-type: none"> <li>• Create and look after relationships with other organisations that can help Scouts grow locally.</li> <li>• Create a positive image of Scouts in the local community. For example, through local media.</li> <li>• Plan and run fundraising events when they're needed.</li> </ul> <p><b>Open new provision</b></p> <ul style="list-style-type: none"> <li>• Work with Groups and other District teams to open, close, or merge Sections (depending on local demand).</li> </ul> <p><b>Support effective processes</b></p> <ul style="list-style-type: none"> <li>• If asked to by the Trustee Board, help with finance admin to keep an eye on income and spend. This could include bookkeeping, paying expenses/invoices, and tracking income/expenditure against the budget.</li> <li>• Set up and look after email, web, social media, and web meeting systems for the District (and, if appropriate, for Groups and Units).</li> <li>• If there are staff, make sure they're properly managed and well recognised.</li> <li>• Look after joining enquiries across the District.</li> </ul> <p><b>Look after property and equipment</b></p> <ul style="list-style-type: none"> <li>• Check bookings and maintenance for any District-owned property and equipment (including 14-24 Sections).</li> <li>• Oversee meeting places for 14-24 Sections (whether they're rented, leased, or owned).</li> <li>• Look after District owned campsites.</li> </ul>