



# Preparing young people with skills for life

**Regional Treasurer**

# Welcome

As Scouts, we believe in empowering young people with skills for life. We encourage our young people to do more, learn more and be more.

We question and listen and form wide open minds. We take a deep breath and speak up. We think on our feet. See the big picture. Ignore the butterflies and go for it. We get back up and try again. We think about what's next, and plan for it. We jump in, get muddy, give back and get set.

We're Scouts and everyone's welcome here. All genders, races and backgrounds. Every week we give over 6,500 4-25 year olds across Clyde Region the skills they need for school, college, university, the job interview, the important speech, the tricky challenge and the big dreams: the skills they need for life.



## What do Scouts do?

Scouts take part in a wide range of activities as diverse as kayaking, abseiling, expeditions overseas, photography, climbing and zorbing. As a Scout you can learn survival skills, first aid, computer programming or even how to fly a plane. There's something for everyone. It's a great way to have fun, make friends, get outdoors, express your creativity and experience the wider world.

## What do volunteers do?

All of this is only possible thanks to our team of adult volunteers, who support Scouts in a wide range of roles from working directly with young people, to helping manage a local community-based Group, to being a charity Trustee. We help volunteers get the most out of their experiences at Scouts by giving them opportunities for adventure, training, fun and friendship.

Our approach focuses on what you want to get out of volunteering with Scouts, while respecting how much time you can offer. Over 90% of Scout volunteers say that their skills and experiences have been useful in their work or personal life.



# Our strategy

Our plan to 2023 is simple. We will support amazing leaders to deliver an inspiring programme and more young people with skills for life.

We will do this by building on the success of our last strategy.

We want to continue to...

- ...grow
- ...become more inclusive
- ...be shaped by young people
- ...have a bigger impact in our communities



More details on the work towards our new plan are available at

[https://www.clydescouts.org.uk/imgs/preparing\\_better\\_futures\\_in\\_clyde\\_region\\_v1\\_1402.pdf](https://www.clydescouts.org.uk/imgs/preparing_better_futures_in_clyde_region_v1_1402.pdf)

---

**By 2023 we will have prepared more young people with skills for life, supported by amazing leaders delivering an inspiring programme. We will be growing, more inclusive, shaped by young people and making a bigger impact in our communities.**

---

# Scouting's fundamentals

## Our mission

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

## Our values

As Scouts, we are guided by these values:

**Integrity**

**Respect**

**Care**

**Belief**

**Co-operation**

Further information on our fundamentals, including details of our values, are provided [here](#)



# Scouting's key policies

Like all of our members, the Treasurer has to promote and follow our key policies. These policies are fully explained [here](#)

## Role description

### Treasurer

#### Purpose of the role

The Treasurer will be accountable for the finances of Clyde Scouts, providing oversight to the finance team and ensuring that all financial matters are managed in line with regulatory requirements.

#### Treasurer Person Specification

- Experience of managing finance and accounts at a senior level,
- Excellent organisational skills, supported by strong commercial acumen.
- An accountancy qualification
- Experience of managing accounts for a charity would also be an advantage.
- An understanding of the type of work undertaken by the charity and commitment to the values and ethos of Clyde Scouts
- Demonstrable experience of building and sustaining relationships with key stakeholders and colleagues to achieve organisational objectives.
- An interest in Scouting would be beneficial.
- You will be able to devote around 2-4 days a month to support meetings, events and calls in relation to fulfilling this role. Much of this time may be in the evening or at weekends.
- Eligible to hold the role of a charity trustee and no envisaged barriers to obtaining enhanced PVG status

#### Role Overview

- Act as Treasurer for Clyde Scouts
- Manage and monitor the financial activities of the charity in conjunction with the Accountant, and report to the Regional Executive Committee.
- Provide the Regional Executive Committee with regular reports on the creation of budgets and financial planning, to allow appropriate monitoring of these.
- Oversee the preparation of the Annual Statement of Accounts for independent examination (or audit) and approval by the Regional Executive Committee and present these at the Annual General Meeting.
- Oversee the process of audit, as appropriate, of the Annual Statement of Accounts in accordance with the Scouts 'Policy, Organisation and Rules'.

## Main duties

- Protect the assets and integrity of the charity, with regard to best practice.
- Maintain good relations with Clyde Scouts staff, and with volunteers.
- Ensure that the charity remains in a financially sustainable position and has appropriate reserves.
- Ensure that the charity has appropriate accounting procedures and controls in place and that the financial procedures are up to date and reviewed as necessary.
- Review the process of any internal controls and oversee the implementation of any recommendations.
- Oversee and review the charities financial risk register.
- Oversee the investment policy of the charity and liaise with the Investment managers.
- Oversee the insurance requirements of the charity and recommend review outcomes to the Regional Executive Committee following any tendering process
- Review any business cases for capital expenditure from the Senior Leadership Team and advise the Regional Executive Committee, as appropriate
- Support the Accountant and Chief Operating officer in reviewing the commercial operations of the charity to minimise financial risk and reporting to Regional Executive Committee.
- Fulfil such other duties and assignments as may be required from time to time by the Regional Executive Committee.
- Engage with members at other levels in Scouting.

## Reporting lines and relationships:

- The Treasurer is an elected appointment and a charity trustee of Clyde Scouts.
- The Treasurer reports to the Regional Executive Committee.
- The Treasurer will require to work closely with: -
  - Chief Operating Officer
  - Accountant
  - Members of the Senior Leadership Team
  - Other Trustees
  - Relevant Volunteers

## How to apply

### Process

Please send a CV and covering letter to [katrina.gilbert@clydescouts.org.uk](mailto:katrina.gilbert@clydescouts.org.uk). Ensure you read the person specification section and make it clear in your application how you meet the criteria.

### Further information

If you require any further information about the process or the role then contact, Katrina Gilbert, Chief Operating Officer – [katrina.gilbert@clydescouts.org.uk](mailto:katrina.gilbert@clydescouts.org.uk)